

**SFSU CAMPUS RECREATION**

# **NOW HIRING**

**Water Safety Instructor**

**APPLICATION DEADLINE:  
FEBRUARY 28, 2019**

To Apply: As a department under the Dean of Students area, please complete the Common Application form below on Qualtrics. Additionally, we will ask for your cover letter and resume, and the attached Staff Availability Sheet to be filled out and uploaded as part of your application.

**Qualtrics - Common Application:**

**[HTTPS://SFSU.CO1.QUALTRICS.COM/JFE/FOR  
M/SV\\_3N47J3OAEH4XELX](https://sfsu.co1.qualtrics.com/jfe/form/SV_3N47J3OAEH4XELX)**



## PURPOSE

The main responsibility of the Water Safety Instructor is to oversee all aspects of the Swim Lesson Program at SFSU including the scheduling, planning and organization of lessons. This person works under the supervision of the Aquatics Coordinator and in collaboration with the other Aquatics Student Managers. The Water Safety Instructor also represents the Campus Recreation Department by providing customer service and other related duties.

## DUTIES AND RESPONSIBILITIES

- Establishes positive public relations with parents/guardians of class students helping them recognize and understand swimming developments and achievements.
- Availability weeks days and weekends during the Summer and availability on weekends.
- Organizes and directs activities of assigned students in order to provide a high level of quality instruction for all students.
- Responsible for ensuring the safety of all participants and instructors during all swim lessons.
- Works with the Aquatics Managers on an on-going basis to upgrade, improve and refine individual teaching skills related to teaching effective swimming lessons to various age groups and various skill levels
- Be knowledgeable about other aquatics programs to relay to participants.
- Ensure a professional, welcoming, and inclusive environment for all participants.
- Maintain knowledge of Campus Recreation programs and participate in the planning and implementation of additional Campus Rec programs and activities.
- Plans and organizes personal class teaching outlines, methods and goals that support the general teaching outlines provided by the Aquatics Manager and the American Red Cross Swimming Program.
- Ability to collaborate with other Water Safety Instructors and helps organize and assists in the development of special programs, activities or instruction.
- Hours will vary, however students may not work more than 20 hours/week during the academic semester.

## QUALIFICATIONS

- Water Safety Instructor Certification, including current certification in professional-level CPR, First Aid, and AED. (Will allow 30 days to become certified or finish certification)
- Strongly Preferred but Not Required: Water Safety Instructor Trainer, Lifeguard Instructor Certification, any further American Red Cross trainings or certifications.
- Demonstrate interpersonal skills including strong communication skills, customer service skills, ability to enforce policy and perform under pressure, and working in a team atmosphere.
- Must be able to work independently without direct supervision on a day to day basis.
- Must be a student at San Francisco State University enrolled in 6 or more units, with minimum 2.0 GPA.
- Employment may be dependent on passing a background check.