

**SFSU CAMPUS RECREATION**

# **NOW HIRING**

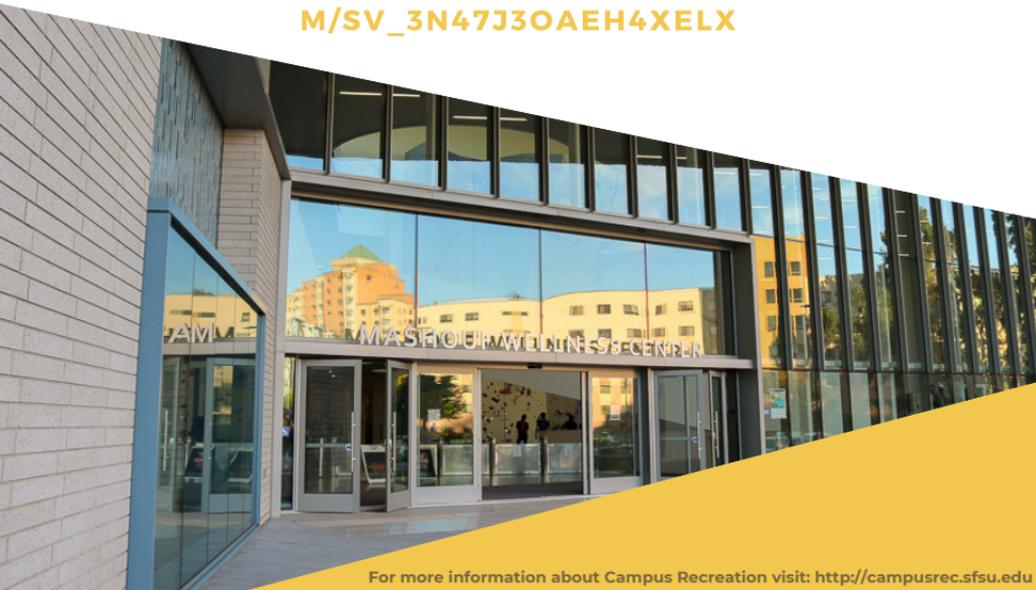
**Intramural Sports Referee**

**APPLICATION DEADLINE:  
OPEN UNTIL FILLED**

To Apply: As a department under the Dean of Students area, please complete the Common Application form below on Qualtrics. Additionally, we will ask for your cover letter and resume, and the attached Staff Availability Sheet to be filled out and uploaded as part of your application.

**Qualtrics - Common Application:**

**[HTTPS://SFSU.CO1.QUALTRICS.COM/JFE/FOR  
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## PURPOSE

The main responsibility of an Intramural Referee is to maintain equity and fairness of intramural games during the week. Provide oversight of participants during games, enforcing the rules, and program policies and procedures under the supervision of the Intramural Student Manager(s), Intramural Supervisors and a full-time staff professional. This position also represents the Campus Recreation Department by providing customer service, programmatic support, and other related duties.

## DUTIES AND RESPONSIBILITIES

- Officiate intramural games according to the schedule, ensuring that all game elements run smoothly, make rule calls, settle disputes, and help to de-escalate conflicts.
- Assist with player and team check-in prior to the start of the game.
- Educate participants on game rules and safe participation during intramural games, enforcing all program policies and procedures.
- Keep track of score, time, and fouls or penalties during games.
- assist with any injury or incidents while on duty.
- Attend staff meetings and staff trainings with intramural staff.
- Report when equipment and supplies are running low or when equipment needs repair or replacement.
- Provide a professional, welcoming, and inclusive environment for staff and participants.
- Hours will vary, however students may not work more than 20 hours/week during the academic semester.

## QUALIFICATIONS

- Previous referee, coaching, or scorekeeper experience.
- First Aid, CPR, & AED Certified, or willing to obtain within 3 months of being hired.
- Must be a student at San Francisco State University enrolled in 6+ units, with minimum 2.0 GPA.
- Demonstrated interpersonal skills including strong communication skills, customer service skills, ability to enforce policy and perform under pressure, and working in a team atmosphere.
- Must be able to work independently without direct supervision on a day to day basis.
- Employment may be dependent on passing a background check.